



Thank you for choosing Pretty Girls Business Group for your tax needs. Below is a list of items you will need to have to have your taxes filed with out company. We have highlighted the **MANDATORY** documents, we must have on file.

- Wage Statements/W2s
- Self-employment business income and expenses/1099-MISC
- Commissions received/paid
- Pension, retirement income/1099-R
- Unemployment income/1099-G
- Canceled Debt Amount/1099-C
- Social Security income/SSA-1099
- IRA contributions
- Statements on the sales of stocks or bonds/1099-B
- Interest and dividend income /1099-INT/1099-DIV
- Lottery or gambling winnings/losses
- State refund amount/1099-G
- Income and expenses from rentals
- Alimony paid or received
- Record of purchase or sale of residence
- Medical and dental expenses
- Real estate and personal property taxes
- State or local taxes paid
- Estimated taxes or foreign taxes paid
- Cash and non-cash charitable donations
- Mortgage or home equity loan interest paid/1098
- Tuition and Education Fees/1098-T
- Student loan interest/1098-E
- Child care expenses and provider information

- Social Security card(s)
- Birth certificates
- Proof of head of household status
- Driver's License(s) or picture ID
- Dependents' Social Security card and dates of birth
- Last year's Federal and State tax return (if you are a new client)